

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CIL SPENDING PANEL

**Minutes from the Meeting of the CIL Spending Panel held on
Thursday, 29th September, 2022 at 2.00 pm in the Council Chamber,
Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor R Blunt (Chair)
Councillors C Bower, M de Whalley, C Hudson, E Nockolds and S Squire

1 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Parish, (Councillor Squire was subbing)

2 **NOTES OF THE PREVIOUS MEETING**

The Notes of the Meeting held on 17 August 2022 were agreed as a correct record.

3 **MATTERS ARISING**

None

4 **DECLARATIONS OF INTEREST**

None

5 **URGENT BUSINESS**

None

6 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

None

7 **CHAIR'S CORRESPONDENCE (IF ANY)**

None

ANNUAL INFRASTRUCTURE FUNDING STATEMENT FULL YEAR 21/22

The Panel received and noted the statutory Annual Infrastructure Funding Statement for the year 2021/2022. The report provided information on the monetary and non monetary contributions sought and received from developers for the provision of infrastructure to support development in the Borough. It then went on to show the use of those contributions by the Borough council through the Community Infrastructure Levy and S106 Planning Obligations. The report had to be published prior to 31 December 2022.

The summary of the CIL income to date was £4,278,100.35, of which £729,446.16 had been paid to parishes to support development in their areas. The summary of the funding allocations and expenditure was £2,170,385.22 of original allocation for the year, £1,889,636.33 had been allocated, £388,510.47 spent, £1,501,125.86 allocated but unspent and £280.178 unallocated and awaiting TORs.

The Panel was given a breakdown of the types and categories of funding allocations made, and also the areas of the Borough from which they had been made.

It was noted that the information on the Funding Statement was to be added to the Members Bulletin and on the Regeneration and Development Panel should they wish to see it.

The Chair proposed that a full members briefing should be held on the subject before the next round of bidding in order that Members understood the changes to the scheme. This was supported and it was agreed that this should be held on Teams and could be recorded to ensure members could access the information if unable to attend.

In discussing the timeframes which parishes had to spend their allocations it was noted that they had 5 years, however specific funding applications applied for had to be started within a year. The money was paid on completion, or via stage payments when proof of payments could be made. In response to questions it was confirmed that reminders were sent to applicants of timeframes. Parish clerks were given training on the requirements of CIL, and it was a subject covered in the parish planning training sessions.

Members congratulated officers on the work and monitoring carried out for the process.

Agreed: 1) That the Funding Statement for 2021/22 be noted.

2) That a member briefing be held on Teams to update members on the CIL process and the work to date.

9 **ANALYSIS OF APPLICATIONS**

The Panel received the analysis of applications received and approved on a parish basis. A discussion took place on the types of funding which would be agreed, and it was agreed that parishes needed to put the effort into making the applications and reporting back at the correct time. The application form had been simplified with additional notes and advice contained within it, along with a “dummy” application form prepared to assist parishes and groups with the process.

Agreed: That the information be noted.

10 **REVIEW THE FUNDING APPLICATION TERMS OF REFERENCE**

The standard legal agreement was reviewed. The requirement to commence within the year was discussed, however there was not currently discretion to extend the commencement process. It was noted that part of the scoring criteria was to be able to start the work quickly. The Panel was of the view that if it were possible to extend the commencement time in exceptional circumstances, to be approved by the Panel, following the provision of written a statement giving the reasons for requesting an extension of time and variation of the application, they would wish to be able to do so. Officers would seek legal advice to see if this was possible.

It was agreed that the information on the web site with all the new forms and updated advice for the next round of bidding be made live on Monday 3 October.

Agreed: 1) That legal advice be sought as to whether an extension of time could be given in exceptional circumstances.

2) That the information for the next round of bidding go live on Monday 3 October.

11 **DATE OF NEXT MEETING**

To be confirmed.

The meeting closed at 3.35 pm